

31st December 2020

Dear Parent/Carer,

RE: Changes to the start of the Spring term 2021 – information for all students

I have received revised guidance on Wednesday afternoon, from the DfE, which requires changes to the original start of the term that I set out in my letter of 18th December. These changes are necessary to enable the college to prepare to deliver COVID testing for staff and students and I will write to you next week setting out how we will respond to this requirement placed on our college.

This is clearly a rapidly changing situation and one in which I have little control. I did however want to write and provide early clarity on the arrangements for the start of term to enable you to adapt your plans accordingly.

As previously communicated to parents and students, Monday 4th January 2021 is a college training day and this will remain unaffected. From Tuesday 5th January to Friday 8th January, students in all years (that is year 10 to 13) are **not** to attend college and therefore **all** students will be provided with remote learning using our remote learning tool, Google classroom. I have included an Appendix to this letter setting out guidance for the use of Google Classroom for your information.

From Monday 11th January students in Year 11, 12 and 13 will return to college for teaching as normal. In addition, some students in year 12 and 13 will be taking examinations in their technical qualifications this week and therefore we will provide a separate letter setting out the arrangements and timings for the exams at the start of next week.

From Monday 18th January we expect that year 10 students will be able to attend college as normal.

Thank you for your support and understanding with the very short notice of this enforced change.

Yours sincerely

Mr. Kilgour
Principal

APPENDIX

Using Google Classroom to support remote learning.

In order that you as parents are able to support your child in their remote learning I wanted to provide some detailed guidance on the expectations we have for this type of learning as follows:

- Students should access their learning in line with their normal timetable and will have access to their teachers for support and guidance at this time. Some teachers will teach live lessons or provide recordings, others will set clear structured work to be completed during the timetabled lessons.
- Please ensure that your child attends these lessons so that they do not fall behind in their learning during the first week of the new term.
- If you believe that your son/daughter will struggle to access these lessons due to computer hardware issues do let us know.
- Lesson attendance and work completed will be monitored by teachers and followed up as necessary.
- All lessons and learning will be delivered through the relevant Google Classroom for that subject.
- If a student cannot attend the lesson and there is a legitimate reason they will be able to access that lesson stream and complete the work at a later date. All work set must be completed.
- If you have any queries or concerns regarding the use of Google Classroom, or require technical support for your son/daughter please don't hesitate to contact us at ictsupport@scarboroughutc.co.uk or via the enquiries account enquiries@scarboroughutc.co.uk.