

Dear parent/carer,

We would like to inform you that this Wednesday's Year 10 & 12 parent evening is being rescheduled in light of the clash with England's World Cup Semi Final - The new date will be **Wednesday July 18<sup>th</sup>**.

We have taken this decision in order to maximise attendance at this crucial event and also to ensure that appointments are not rushed and that there is enough time for productive discussions to take place. Your appointment times will remain the same, as will all other details of the event as described below:

**Event Details:** Student progress evening (Parents Evening) at Scarborough UTC

**Date:** Wednesday 18th July 2018.

**Time:** 6pm to 8pm (Refreshments available from 5:45pm in the restaurant area)

**Arrangements:** Scheduled individual teacher appointments from 6pm to 8pm. Students will arrange 5 minute appointments with teaching staff and complete an appointment schedule.

**Interview location:** College Hall - Waiting areas will be located in the centre of the hall and appointment desks around the outside.

**Tutorial:** There will be an opportunity to log in and access My Child at School, our online report system.

**Review:** There will be an opportunity to create a log Ofsted parent view log in and complete our questionnaire.

**What if I am unable to attend?**

If you are unable to attend please contact us to either arrange a phone call or make alternative arrangements to speak to teaching staff and pastoral staff.

**What if I arrive without appointments?**

We welcome you. We will then direct you to staff who may have some free appointment slots. Staff are directed to keep to appointments but we will make every effort to ensure you are able to discuss your child's progress.

We hope you understand the rationale and careful consideration that we have undertaken in making this decision, and that in moving the date it will enable the evening to be fully supported and a useful one for you and your son/daughter. If the new date causes any significant problems for you then please let the College know.

Kind Regards,

Mr L Kilgour

Principal